

Government of Rajasthan
Home Department

Getting Started Guide &
User Manual For Citizen

**NOC for setting up of Explosives
Manufacturing, Storage, Sale, Transport**

1. Introduction:-

The applicant desiring to obtain a licence from Chief Controller or Controller for setting up of Explosives Manufacturing, Storage, Sale, Transport under the ***Explosive Act, 1884*** and ***Explosive Rules, 2008***, shall apply to the District Magistrate/Commissioner of Police in FORM AE-12 annexed in explosive Rule with required documents for NO OBJECTION CERTIFICATE. The provision for NOC is defined in rule 103 of Explosive Rules, 2008.

2. Necessary documents (Check-List) to be attached:-

- 8.1** Passport size photograph of the individual/ all Occupiers (with signature in front).
- 8.2** Date of Birth related document (Birth Certificate, 10th Marksheet etc.)
- 8.3** Proof of Identity (Aadhaar Card, Voter Id etc.).
- 8.4** Criminal information affidavit.
- 8.5** Premises/ Shop ownership documents.
- 8.6** Blueprint showing the area around the premises/ shop and its surroundings.
- 8.7** Experience certificate related to explosive maintenance and storage.(Not mandatory)
- 8.8** Other Document from Rules. (Not mandatory)

3. Procedure for online application submission:-



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ONLINE APPLICATION SUBMISSION PROCEDURE

Application for Grant of NOC under The Explosives Rules, 2008 (FORM: AE-12)
(As per Rule-113 of The Explosives Rules, 2008)

1. Applicant sign-in (login) to RajSSO (<https://sso.rajasthan.gov.in>) portal using his/ her SSOID as shown in figure below.

Rajasthan Single Sign On v9.6 English | हिन्दी
One Digital Identity for all Applications

G2G APPS
1 8 4

G2C/ G2B APPS
1 3 8

IDENTITIES
1 6 4 4 3 3 9 3

Login Registration

Digital Identity (SSOID/ Username)
Password
3 5 9 5 6 5 Enter Captcha
Login

[I Forgot my Digital Identity \(SSOID\). Click Here](#)
[I Forgot my Password. Click Here](#)

Application for 'ANUPRATI SCHEME' of MINORITY Department can now be submitted online and at EMITRA KIOSKS Application for 'WIDOW/ DIVORCEE' (B) Site designed, developed & hosted by Department of Information Technology & Communication, Government Of Rajasthan Helpdesk Details | Website Policies | Password Policy | FAQ | Sitemap

2. After successful sign-in (login), applicant selects "HOME DEPT SERVICES" from the available list of applications as shown in figure below.

Note:- Before proceeding with this step, applicant need to ensure that his/ her AADHAAR number is updated in his/ her PROFILE in RajSSO system as same shall be verified later during application submission. Also, the mobile number updated in AADHAAR should be available with applicant.

RAJASTHAN SINGLE SIGN ON v9.6 GOVERNMENT OF RAJASTHAN
Govt. Apps (G2G) Citizen Apps (G2C) Search Apps Sort By SIMPLE VIEW

Recent Apps

HOME DEPT. SERVICES
INDIRA RASOI
RAJUDYOGMITRA
DOIT&C/ BISL PAYMENT TRACKER
RAJ BIOSCOPE
EQUITY FUNDING (STARTUP)
RASOI - 2019
REVENUE DEPT. SERVICES

90-A FOR DEVELOPMENT AUTHORITY (GDH)
FAIR & EXHIBITION
HOSPITAL EMPANELMENT
JKK BOOKING
LMS
ARTISAN REG.
CHALLENGE FOR CHANGE
CLEAR RECENT APPS

Active Apps
Bill Payments
Development Apps

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3. Applicant will see the following interface i.e. DASHBOARD where all the applications submitted by him/ her would be listed along with its present status.

S.NO.	SERVICE NAME	APPLICATION ID	DATE/ TIME	NAME	MOBILE NO.	STATUS	STATUS DATE/ TIME	View
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4. Applicant clicks on “SERVICES” on the left side on the menu-bar and then selects the appropriate service for which application is to be submitted by him/ her as shown in figure below.

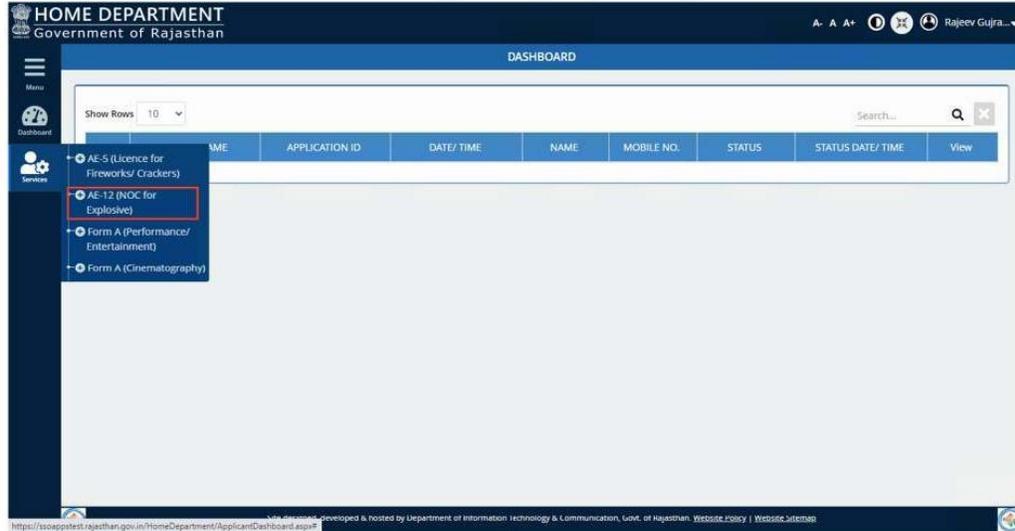
- AE-S (Licence for Fireworks/ Crackers)
- AE-12 (NOC for Explosive)
- Form A (Performance/ Entertainment)
- Form A (Cinematography)



HOME DEPARTMENT eSERVICES

5. For this user manual, applicant will select “AE-12 (NOC FOR EXPLOSIVES)” as shown in figure below.

Note: - This service can be used to submit application for up to 20 different NOCs.



6. Applicant is presented with the self-explanatory and user-friendly Combined Application Form (CAF) as shown in the figure below wherein all the mandatory fields are marked with *.

The screenshot shows the 'Form AE-12- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)'. The form includes the following fields and options:

- 1. Purpose:** Select the purpose corresponding to particular article as per Schedule IV, Part 1* (dropdown menu).
- 2. NOC required in the following name and address:**
 - Status (Type of Applicant)*:** Individual Company Partnership Firm Society Proprietary Firm
 - Individual Name (In which NOC and Licence is required)*:** RAJEEV GUJRAL/SEMT-SR, PO/DOITC
 - Father/ Husband Name*:** (empty field)
 - Date of Birth*:** (calendar icon)
 - Gender*:** Male Female Others
 - Social Category*:** GEN SC ST OBC SBC EBC DNT MBC MINORITY
 - Aadhaar No. (12 digit)/ Virtual Aadhaar No. (16 digit)*:** (empty field)
 - Address Type*:** Urban Rural
 - House/ Building/ Apartment No.:** (empty field)

* mandatory input



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Form AE-12:- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)

Address Type*
 Urban Rural

Street/ Road/ Lane*
[Redacted]

State*
RAJASTHAN

City*
--Select--

Tehsil*
[Redacted]

Police Station*
[Redacted]

Mobile*
[Redacted]

Phone No.

House/ Building/ Apartment No.
[Redacted]

Area/ Locality/ Sector*
[Redacted]

District*
--Select--

Ward Number*
--Select--

Pin*
302016

Railway Station/ Steamer Ghat*
[Redacted]

Email*
[Redacted]

Fax
[Redacted]

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Form AE-12:- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)

3. Proposed Premises details

Address same as above*
 Yes No

4. Quantity of Explosives proposed to be manufactured/ possessed for the purpose stated at serial No. 1 above

Name and Description*	Class*	Quantity (At any one time)*	Quantity (In one month)*
[Redacted]	[Redacted]	[Redacted]	[Redacted]

Add

Other details

7(a). Whether convicted under any offence or ordered to execute bond under Chapter-VIII of Code of Criminal Procedure, 1973, during the last 10 years?
 Yes No

7(b). Particulars of other Licenses: If We possess under Explosives Act, 1884.
 Yes No

7(c). Have you obtained approval as required under Rule 101 from the competent authority? (Note: Please enclose the approval letter, approved drawing(s), other enclosures)
 Yes No

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Form AE-12:- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)

7(d). Any other relevant information.
Max: 300 Characters

8. Attachments
Note: Valid File Types: JPG, JPEG, PDF, Max. File Size: 2 MB per attachment

8.1	Passport size photograph of the individual/ all Occupiers (with signature in front). *	Upload File *
8.2	Date of Birth related document (Birth Certificate, 10th Marksheet etc.). *	Upload File *
8.3	Proof of Identity (Aadhaar Card, Voter Id etc.). *	Upload File *
8.4	Criminal information affidavit. *	Upload File *
8.5	Premises/ Shop ownership documents. *	Upload File *
8.6	Blueprint showing the area around the premises/ shop and its surroundings. *	Upload File *
8.7	Experience certificate related to explosive maintenance and storage.	Upload File
8.8	Other Document from Rules.	Upload File

Declarations

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Form AE-12:- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)

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8.5	Premises/ Shop ownership documents. *	Upload File *
8.6	Blueprint showing the area around the premises/ shop and its surroundings. *	Upload File *
8.7	Experience certificate related to explosive maintenance and storage.	Upload File
8.8	Other Document from Rules.	Upload File

Declarations

I/ We hereby certify that the above particulars given by me/us are correct, nothing therein has been concealed and there is no title dispute pertaining to the site of the proposed premises. Therefore, NOC may be granted to me /us as per Rule 103 of the Explosives Rules, 2008 in format specified in Part 2 of Schedule V of the Explosives Rules, 2008.
Statutory Warning: Mishandling and misuse of explosives shall constitute serious criminal offence under the law.

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- After filling all the mandatory inputs, uploading the required supporting documents (attachments) and accepting the declaration as shown above, applicant clicks the SUBMIT button to submit the application and is prompted to confirm the submission as shown in figure below.

The screenshot displays the 'Form AE-12- Application for grant of NOC under the Explosives Rules, 2008' on the HOME DEPARTMENT Government of Rajasthan portal. The form includes fields for personal details and document uploads. A modal dialog box titled 'Alert' is overlaid on the form, asking 'Are you sure?' with 'Yes' and 'No' buttons. The background form shows a 'Declarations' section with a checked box and a 'Submit' button.

- Upon clicking the YES button, applicant is re-directed to authenticate his/ her AADHAAR number as shown in figure below.

The screenshot shows the same application form with an authentication modal dialog box. The dialog displays the AADHAAR number 'XXXX-XXXX-1860' and offers three authentication methods: 'फिंगरप्रिंट' (Fingerprint), 'आईरिस' (Iris), and 'ओटीपी' (OTP). Below these options, there is a checkbox for 'मैं एआरआरआर प्रमाणित करता/करती हूँ कि मुझे आधार आधारित प्रमाणीकरण प्रणाली के साथ अपने आप को प्रमाणीत करने में कोई आपत्ति नहीं है और मैं आधार आधारित प्रमाणीकरण/इलेक्ट्रॉनिक प्रमाणीकरण के लिए अपने आधार संख्या, बायोमेट्रिक और/या ओटीपी प्रदान करने के लिए सहमति देता/देती हूँ। आधार सिस्टम से मोबाइल नंबर और ईमेल तक पहुंचने के लिए मैं अपनी स्पष्ट सहमति भी देता/देती हूँ।' and a checkbox for 'मेरे पास पहले से एक वेब आधार ओटीपी है।' The dialog has 'ओटीपी भेजे' and 'रद्द करें' buttons.



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9. Applicant clicks the first checkbox to give his/ her consent for AADHAAR authentication and then clicks on SEND OTP button to receive the SMS containing OTP on his/ her mobile number registered with AADHAAR as shown in figure below.

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Form AE-12:- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)

Note: valid file types: jpg, gif, png, doc, docx. File size: 2 mb per attachment.

8.1. Passport size photograph of the individual/ all Occupiers (with signature in front). *

8.2. Date of Birth related document (Birth Certificate)

8.3. Proof of identity (Aadhaar Card, Voter Id etc.). *

8.4. Criminal information affidavit. *

8.5. Premises/ Shop ownership documents. *

8.6. Blueprint showing the area around the premises

8.7. Experience certificate related to explosive manufacturing

8.8. Other Document from Rules.

Upload File *
Upload File *

Declarations

I/ We hereby certify that the above particulars given are true and correct. Therefore, NOC may be granted to me/ us as per Rule 113 of the Explosives Rules, 2008.

Statutory Warning: Mishandling and misuse of explosives shall constitute serious criminal offence under the law.

Submit Close

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10. Applicant enters the OTP received and then clicks the VERIFY OTP button to validate it from AADHAAR Server as shown in the figure below.

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Form AE-12:- Application for grant of NOC under the Explosives Rules, 2008 (See Rule 113 of the Explosives Rules, 2008)

Note: valid file types: jpg, gif, png, doc, docx. File size: 2 mb per attachment.

8.1. Passport size photograph of the individual/ all Occupiers (with signature in front). *

8.2. Date of Birth related document (Birth Certificate)

8.3. Proof of identity (Aadhaar Card, Voter Id etc.). *

8.4. Criminal information affidavit. *

8.5. Premises/ Shop ownership documents. *

8.6. Blueprint showing the area around the premises

8.7. Experience certificate related to explosive manufacturing

8.8. Other Document from Rules.

Upload File *
Upload File *

Declarations

I/ We hereby certify that the above particulars given are true and correct. Therefore, NOC may be granted to me/ us as per Rule 113 of the Explosives Rules, 2008.

Statutory Warning: Mishandling and misuse of explosives shall constitute serious criminal offence under the law.

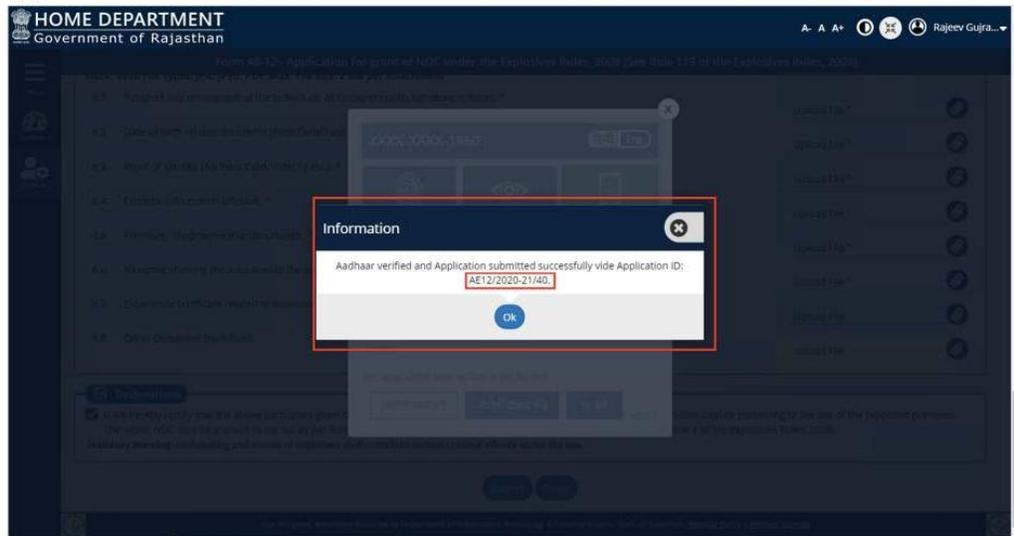
Submit Close

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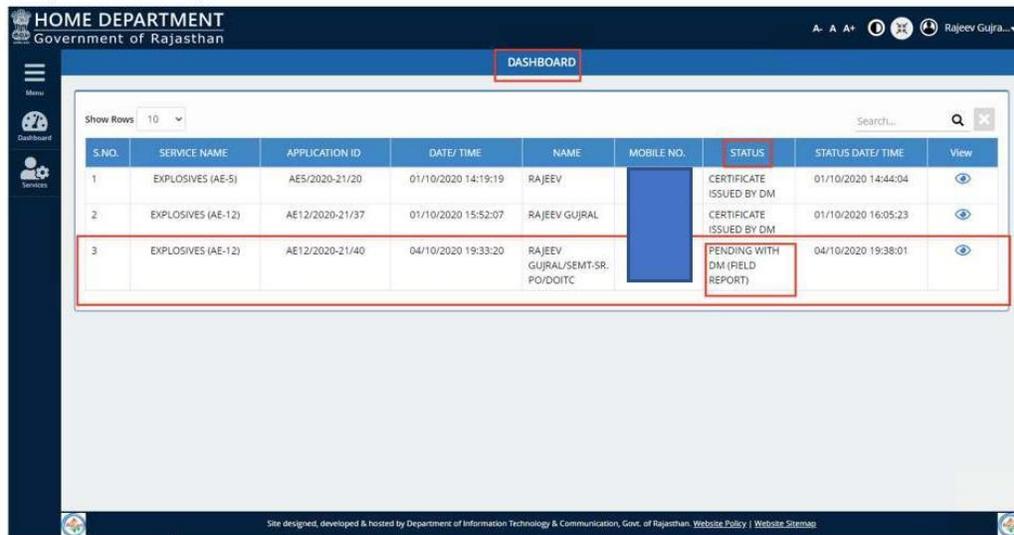


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11. Post-successful AADHAAR verification/ authentication, application is submitted and a confirmation message is displayed to the applicant as shown in the figure below. In addition to this, system also sends a confirmation message to the applicant using a SMS and an EMAIL which applicant can use for future reference.



12. Upon clicking the OK button, system redirects the applicant back to DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as PENDING WITH DM (FIELD REPORT).



Note: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal by DM. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.

4. Timelines for delivery of service:-

The District Magistrate/Commissioner of Police shall complete the enquiry within a period of three months and such authority shall after being satisfied, grant No Objection Certificate along with site plan duly signed and sealed by such authority or convey his refusal for granting No Objection Certificate with reasons thereof in writing as expeditiously as possible but not later than six months from the date of receipt of application from the applicant.

5. Fee for grant of NOC :-

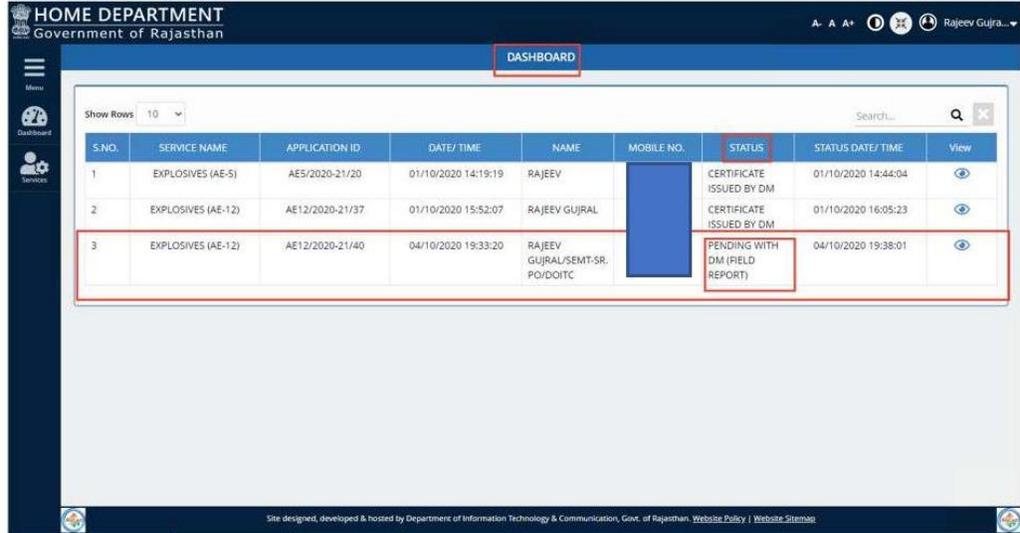
There is no Fee for grant NOC.

6. Requirement of physical touch point between applicant and the Department/Agency:-

There shall be no physical touch between applicant and the office of District Magistrate/Commissioner of Police; although proposed premises/site where performance / entertainment are organized will be inspected by the concerned department/office.

7. How to track the status of the application:-

12. Upon clicking the OK button, system redirects the applicant back to DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as PENDING WITH DM (FIELD REPORT).



The screenshot shows the 'HOME DEPARTMENT Government of Rajasthan' dashboard. A table lists applications with columns for S.NO., SERVICE NAME, APPLICATION ID, DATE/ TIME, NAME, MOBILE NO., STATUS, STATUS DATE/ TIME, and View. The third row is highlighted with a red box, showing the status 'PENDING WITH DM (FIELD REPORT)'. The 'DASHBOARD' label at the top is also highlighted with a red box.

S.NO.	SERVICE NAME	APPLICATION ID	DATE/ TIME	NAME	MOBILE NO.	STATUS	STATUS DATE/ TIME	View
1	EXPLOSIVES (AE-5)	AE5/2020-21/20	01/10/2020 14:19:19	RAJEEV		CERTIFICATE ISSUED BY DM	01/10/2020 14:44:04	
2	EXPLOSIVES (AE-12)	AE12/2020-21/37	01/10/2020 15:52:07	RAJEEV GUJRAL		CERTIFICATE ISSUED BY DM	01/10/2020 16:05:23	
3	EXPLOSIVES (AE-12)	AE12/2020-21/40	04/10/2020 19:33:20	RAJEEV GUJRAL/SEMT-SR. PO/DOITC		PENDING WITH DM (FIELD REPORT)	04/10/2020 19:38:01	

Note: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal by DM. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.

8. How to Download License:

To download the license, the applicant can login on the portal and download his license / permission certificate by looking at the application form. It is attached in the certificate section of the application. Alternatively, it is also sent to their email address given in the application form.

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Form AE-12 NOC for Explosive Details (AE12/2020-21/40)

8.1	Passport size photograph of the individual/ all Occupiers (with signature in front). *	Download
8.2	Date of Birth related document (Birth Certificate, 10th Marksheets etc.). *	Download
8.3	Proof of identity (Aadhaar Card, Voter Id etc.). *	Download
8.4	Criminal Information affidavit. *	Download
8.5	Premises/ Shop ownership documents. *	Download
8.6	Blueprint showing the area around the premises/ shop and its surroundings. *	Download
8.7	Experience certificate related to explosive maintenance and storage.	Download
8.8	Other Document from Rules.	Download

9. Certificate

Download

Audit Trail

S.NO.	STATUS DATE/ TIME	STATUS	REMARKS	ATTACHMENT
1	04/10/2020 19:33:20	PENDING WITH APPLICANT (AADHAAR AUTH.)		
2	04/10/2020 19:38:01	PENDING WITH DM (FIELD REPORT)		
3	05/10/2020 11:15:05	PENDING WITH SP/ DCP, CFO etc.	OK	
4	05/10/2020 11:16:52	PENDING WITH SP/ DCP, CFO etc.	OK	
5	05/10/2020 11:23:27	PENDING WITH SP/ DCP, CFO etc.	OK	
6	05/10/2020 12:02:29	NOC UPLOADED BY SP/ DCP	ALL OK. NOC CAN BE ISSUED.	
7	05/10/2020 12:12:22	NOC UPLOADED BY CFO	ALL OK. NOC CAN BE ISSUED.	
8	05/10/2020 12:12:22	PENDING WITH DM (CERT. ISSUANCE)		
9	05/10/2020 15:18:02	CERTIFICATE ISSUED BY DM	OK	

Close

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THANKS!