Government of Rajasthan ome, Civil Defence, Home Guard and Jail Department

义 No.F.2(31)HHR/2012

Jaipur, Dated: May 08, 2012

CIRCULAR

Notices are received from time to time from the National Human Rights MAY 2012. Commission in the name of the Chief Secretary seeking report regarding various complaints/news items. The replies to such notices are required to be furnished to the NHRC within the time period specified in the notice. However, it has been observed that the reports are not being received from the Heads of Department / Field Officers in time with the result that it is not possible for this Department to submit the reports to the NHRC within the stipulated time frame.

With a view to streamlining the procedure to be followed in the matter of preparation and submission of reports to the NHRC and for ensuring that the reports are furnished to NERC within the stipulated time, the following directions are being issued:-

- As soon as any NHRC Notice is received in the Department, the same shall be examined with a view to ascertaining the officers from whom the factual report is required to be obtained. The file will be submitted for approval of the undersigned before letters are issued for obtaining reports.
- Copies of the complaint/news item etc will be forwarded to the concerned Heads of Department / Collectors through e-mail or fax. Simultaneously, copies of the same will also be forwarded to the concerned field officers also (Range IG, SP, District Collector, Jail Superintendent etc.).
- Collectors will submit their reports directly to this Department. The other field officers will route their reports through the concerned Head of Department.
- 4. On receipt of the reports from the Collectors/Heads of Department, the Department will prepare the draft of the reply to be sent to the NHRC and put up the same for approval of the Chief Secretary.

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- 5. Replies shall be submitted to the NHRC only after they have been approved by the Chief Secretary.
- 6. Under no circumstances will the Collectors/Heads of Departments submit replies/reports directly to the NHRC. It may also be ensured that copies of the reports submitted to this Department are not endorsed to the NHRC.

All Heads of Departments / Collectors and field officials are directed to bring the above instructions to the knowledge of all their subordinate officers for taking action accordingly.

(ASHOK SAMPATRAM) ACS, Home Department

Copy to the following for information and necessary action:-

- Director General of Police
- 2. Director General of Police, Jails
- 3. Director General of Police, Home Guards and Civil Defence
- 4. All Addl. Director Generals of Police
- 5. Director, State Crime records Bureau
- 6. Commissioner of Police, Jaipur and Jodhpur
- 7 All Range Inspector Concrals of Police
- 8. All Collectors and District Magistrates
- 9. All District Superintendents of Police
- 10. Director, State Forensic Science Laboratories
- 11. Secretary, Home Department
- 12. Special Secretary (Law) and Director, Prosecution
- 13. Officer on Special Duty, Jail
- 14. All Deputy Secretaries, Home Department
- 15. All Superintendents of Central jail

(ASHOK SAMPATRAM) ACS, Home Department

कार्यालय अतिरिक्त महानिदेशक पुलिस (सिविल राईट), राज्0 जयपुर। कंमाक-प.६ (२ए) नोडल/परिपत्र/१४/ २०१५ - ६५ विनांक- १-६-२०१२

 समस्त महानिरीक्षक पुलिस रेंन्जेज मय रेल्वे एवं पुलिस आयुक्त जयपुर / जोधपुर को पालनार्थ।

2. समस्त जिला पुलिस अधीक्षक राजस्थान मय रेल्वे एवं पुलिस उपायुक्त जयुपर पूर्व, पश्चिम, उत्तर, दक्षिण एवं जोधपुर को पालनार्थ प्रेप्रित है।

(रोहित-महाजन) पुलिस अधीक्षक

सिविल राईटस, राज., जयपुर।